

Brailes Neighbourhood Development Plan v5

| ID  | Task Mode | Task Name   | % Complete | Duration  | Start        | Finish       | Predecessors | Resource Names         | Milestone                | Timeline                   |            |            |            |            |            |            |            |            |  |  |  |
|-----|-----------|---|------------|-----------|--------------|--------------|--------------|------------------------|--------------------------|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|--|--|--|
|     |           |   |            |           |              |              |              |                        |                          | 10 Nov '14                 | 16 Feb '15 | 25 May '15 | 31 Aug '15 | 07 Dec '15 | 14 Mar '16 | 20 Jun '16 | 26 Sep '16 | 02 Jan '17 |  |  |  |
| 1   |           | NDP preparation   | 29%        | 33 days   | Thu 15/01/15 | Mon 02/03/15 |              |                        | No                       | [Gantt bar: 29% progress]  |            |            |            |            |            |            |            |            |  |  |  |
| 8   |           | Communications Plan   | 18%        | 310 days? | Thu 15/01/15 | Wed 23/03/16 |              |                        | No                       | [Gantt bar: 18% progress]  |            |            |            |            |            |            |            |            |  |  |  |
| 62  |           | Gather reference & supporting materials   | 20%        | 1 day?    | Thu 15/01/15 | Thu 15/01/15 |              | Maggie Goren           | No                       | [Gantt bar: 20% progress]  |            |            |            |            |            |            |            |            |  |  |  |
| 72  |           | Create rough draft of NDP   | 33%        | 33 days?  | Thu 15/01/15 | Mon 02/03/15 |              | Tony de Maillet        | No                       | [Gantt bar: 33% progress]  |            |            |            |            |            |            |            |            |  |  |  |
| 114 |           | Conduct survey or village residents   | 11%        | 102 days? | Thu 29/01/15 | Fri 19/06/15 |              |                        | No                       | [Gantt bar: 11% progress]  |            |            |            |            |            |            |            |            |  |  |  |
| 115 |           | Agree outline survey principles   | 100%       | 3 days    | Thu 29/01/15 | Mon 02/02/15 |              | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 116 |           | Define key element of the survey  | 100%       | 3 days    | Thu 29/01/15 | Mon 02/02/15 |              | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 117 |           | Set up working group & fix first day meeting  | 100%       | 7 days    | Thu 29/01/15 | Fri 06/02/15 |              | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 118 |           | Define and agree target audience  | 100%       | 7 days    | Thu 29/01/15 | Fri 06/02/15 |              | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 119 |           | Work out how to get feedback from 11 - 18 age group   | 100%       | 7 days    | Thu 29/01/15 | Fri 06/02/15 |              | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 120 |           | Create 1st rough draft survey   | 100%       | 3 days    | Mon 09/02/15 | Wed 11/02/15 | 117          | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 121 |           | Get feedback from steering group on rough 1st draft survey  | 100%       | 3 days    | Thu 12/02/15 | Mon 16/02/15 | 120          | Peter Jordan           | No                       | [Gantt bar: 100% progress] |            |            |            |            |            |            |            |            |  |  |  |
| 122 |           | Create 2nd rough draft survey   | 0%         | 5 days    | Wed 18/02/15 | Tue 24/02/15 | 121          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 123 |           | Get independent/expert feedback from SDC  | 0%         | 3 days    | Wed 25/02/15 | Fri 27/02/15 | 122          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 124 |           | Send rough draft to parish council for visibility   | 0%         | 1 day     | Wed 25/02/15 | Wed 25/02/15 | 122          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 125 |           | Get feedback from steering group on 2nd draft survey  | 0%         | 3 days    | Wed 25/02/15 | Fri 27/02/15 | 122          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 126 |           | Create final rough draft  | 0%         | 3 days    | Mon 02/03/15 | Wed 04/03/15 | 125,123      | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 127 |           | Obtain electronic copy of electoral role  | 0%         | 16 days   | Sun 15/02/15 | Fri 06/03/15 |              | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 128 |           | Select company for printing survey  | 0%         | 13 days   | Sun 15/02/15 | Tue 03/03/15 |              | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 129 |           | Send final rough draft to printer   | 0%         | 10 days   | Thu 05/03/15 | Wed 18/03/15 | 126,128      | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 130 |           | Get survey team to proof read   | 0%         | 5 days    | Thu 19/03/15 | Wed 25/03/15 | 129          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 131 |           | Send proof read document back to printer  | 0%         | 1 day     | Thu 26/03/15 | Thu 26/03/15 | 130          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 132 |           | Get final survey document back from printer   | 0%         | 5 days    | Fri 27/03/15 | Thu 02/04/15 | 131          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 133 |           | Get final agreement from PC on survey   | 0%         | 6 days    | Fri 03/04/15 | Fri 10/04/15 | 132          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 134 |           | Get final agreement from the steering group to go ahead   | 0%         | 5 days    | Fri 03/04/15 | Thu 09/04/15 | 132          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 135 |           | Survey ready  | 0%         | 1 day?    | Mon 13/04/15 | Mon 13/04/15 | 134,133      | Peter Jordan           | Yes                      | [Milestone: 13/04]         |            |            |            |            |            |            |            |            |  |  |  |
| 136 |           | Appoint Street Champions  | 0%         | 41 days   | Sun 15/02/15 | Fri 10/04/15 |              | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 137 |           | Get quotes for date analysis  | 0%         | 41 days   | Sun 15/02/15 | Fri 10/04/15 |              | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 138 |           | Develop survey publicity campaign   | 0%         | 47 days   | Sun 15/02/15 | Mon 20/04/15 |              | Cheryl Aubrey,Louise C | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 139 |           | Execute publicity campaign  | 0%         | 15 days   | Tue 21/04/15 | Mon 11/05/15 | 138          | Cheryl Aubrey,Louise C | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 140 |           | Prepare envelopes for distribution & brief road champions   | 0%         | 5 days    | Tue 14/04/15 | Mon 20/04/15 | 136,135      | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 141 |           | Deliver surveys to residents  | 0%         | 1 day     | Tue 21/04/15 | Tue 21/04/15 | 140          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 142 |           | Collect surveys   | 0%         | 1 day?    | Mon 27/04/15 | Mon 27/04/15 | 141          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 143 |           | Get survey date entered and analysed  | 0%         | 14 days   | Tue 28/04/15 | Fri 15/05/15 | 142          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 144 |           | Use date to produce feedback to parish on how this data will drive some of the content of the NDP | 0%         | 14 days   | Mon 18/05/15 | Thu 04/06/15 | 143          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 145 |           | Prepare presentation to village   | 0%         | 10 days   | Fri 05/06/15 | Thu 18/06/15 | 144          | Peter Jordan           | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 146 |           | Present result to village residents in village hall   | 0%         | 1 day     | Fri 19/06/15 | Fri 19/06/15 | 145          | Peter Jordan           | Yes                      | [Milestone: 19/06]         |            |            |            |            |            |            |            |            |  |  |  |
| 147 |           | Consolidate NDP using survey results  | 0%         | 1 day     | Thu 15/01/15 | Thu 15/01/15 |              |                        | No                       | [Gantt bar: 0% progress]   |            |            |            |            |            |            |            |            |  |  |  |
| 164 |           | Produce final draft of NDP  | 0%         | 1 day?    | Mon 28/12/15 | Mon 28/12/15 |              |                        | Yes                      | [Milestone: 28/12]         |            |            |            |            |            |            |            |            |  |  |  |
| 165 |           | Formal submission to adoption   | 0%         |           |              |              |              | No                     | [Gantt bar: 0% progress] |                            |            |            |            |            |            |            |            |            |  |  |  |

|                   |               |             |                |                    |                 |                    |                    |
|-------------------|---------------|-------------|----------------|--------------------|-----------------|--------------------|--------------------|
| Critical          | Task          | Manual Task | Duration-only  | Baseline Milestone | Summary         | External Tasks     | Inactive Milestone |
| Critical Split    | Split         | Start-only  | Baseline       | Milestone          | Manual Summary  | External Milestone | Inactive Summary   |
| Critical Progress | Task Progress | Finish-only | Baseline Split | Summary Progress   | Project Summary | Inactive Task      | Deadline           |